

Account Narrative	Budget 2015/16 £	Actual 2015/16 £	Variance 2015/16 £
Employees			
Employees Gross Pay	339,000	337,414	-1,586
Employees Overtime		99	99
Employees Super	77,470	77,390	-80
Employees NI	21,880	20,817	-1,063
Employees Misc Allowances	820	466	-354
Holiday Pay		3,094	3,094
Accum Absences IAS19		-466	-466
Employers Liability Insurance Premium	550	14	-536
Staff Training Expenses	0	1,418	1,418
Total Employees	439,720	440,245	525
Premises			
Repairs Alterations & Maintenance	10,000	14,977	4,977
Security Measures	5,500	6,125	625
Rodent & Pest Control	100	315	215
Maintenance of Grounds General	1,500	1,995	495
Fire Alarm Service	3,640	3,612	-29
Maintenance Contracts	10,000	8,181	-1,819
Electricity	50,600	29,703	-20,897
Gas	16,400	9,144	-7,256
Hire of Premises		100	100
NNDR	190,060	187,980	-2,080
Water Rates	1,200	3,793	2,593
Security Services		30	30
Key Holding		380	380
Cleaning Materials	500	124	-376
Window & Flue Cleaning	700	242	-458
Refuse Collection / Bulk Containers	1,500	1,686	186
Contract Cleaning	7,500	1,244	-6,256
Contract Cleaning DSU		4,361	4,361
Specialist Waste Disposal	1,500	358	-1,142
Insurance - Building infrastructure and grounds	2,500	0	-2,500
Total Premises	303,200	274,351	-28,849
Transport			
Hire of Transport CTS	0	315	315
Public Transport - Staff Use	500	336	-164
Train Ticket / Warrant		-874	-874
Car Allowances - Officers	600	522	-78
Travel Expenses	1,000	721	-279
Motor Insurance Premiums	450	0	-450
Total Transport	2,550	1,019	-1,531

Account Narrative	Budget 2015/16 £	Actual 2015/16 £	Variance 2015/16 £
Supplies and Services			
Purchase / Repair Equipment	0	21	21
Printing Equipment & Materials	0	125	125
New Plant/Tools	0	56	56
Equipment/Materials	0	559	559
Other Materials	0	123	123
Compressor Repair	0	95	95
Signs - New & Repairs	250	0	-250
Conservation	12,000	26,638	14,638
Vending Machine Purchase	0	3,745	3,745
Free School Meals	0	9	9
Catering Sundries	10,000	10,927	927
Catering Services	0	83	83
Uniforms & Overalls	100	0	-100
General Printing & Stationery	1,500	-2	-1,502
Operating Lease - Photocopiers	1,000	-12	-1,012
Photocopying Materials	500	2,113	1,613
Printer Chargers	0	209	209
Audit Fees	6,200	1,458	-4,742
Consultant Fees		8,409	8,409
Archiving / Storage Service	500	810	310
Central Telephone Exchange	4,000	4,079	79
Telephones	2,950	966	-1,984
Postages	600	421	-179
Internet Charges	1,000	594	-406
Software Purchase	1,000	1,067	67
IT Consumables	1,000	0	-1,000
Hardware Purchase	0	2,954	2,954
Software Licenses & Maintenance	4,000	3,795	-205
Maintenance & Development	0	4,088	4,088
Subscriptions	700	520	-180
Public Liability Ins Premiums	1,020	0	-1,020
Misc Insurance Premiums	700	0	-700
Advertising General	500	0	-500
Total Supplies & Services	49,520	73,847	24,327
Third Party Payments			
Other LA's - Prov of Service	0	1,155	1,155
Total Third Party Payments	0	1,155	1,155

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Support Service			
Service Accountancy	17,300	7,760	-9,540
Technical Accountancy	1,500	3,120	1,620
Income Recovery	100	210	110
Payroll	500	370	-130
Payments	500	525	25
Audit	0	525	525
Procurement	600	510	-90
Strategic Estates		650	650
Project Accountancy	500	0	-500
SAP Support	2,000	3,000	1,000
ICT Services	17,000	8,500	-8,500
Human Resources	7,200	3,870	-3,330
Legal Services	500	478	-22
Welsh Translation	3,000	2,370	-630
CTS Vehicle Recharge	3,500	0	-3,500
CTS Additional Vehicle Recharge	0	313	313
CTS Fuel Recharge	500	0	-500
Total Support Services	54,700	32,201	-22,499
Contributions from Reserves			
Contribution from General Reserves	0	0	0
Contribution from other Earmarked Reserves	-100,000	0	100,000
Transfer to Other Earmarked Reserves	0	4,058	4,058
Transfer from Accumulated Absence A/c	0	466	466
Total Contributions from Reserves	-100,000	4,524	104,524
			0
GROSS EXPENDITURE	749,690	827,342	77,652
External Income			
ARCW (NCB)	0	-10,913	-10,913
CLOCH	0	-16,141	-16,141
NMCT Grant	0	-16,011	-16,011
Publications General	-2,000	-525	1,475
Sale of Photocopies	-2,000	-1,299	701
Conservation Income	-10,000	-16,324	-6,324
Sale of Food	-15,000	-20,139	-5,139
Vending Machine Sales - Cold	0	-81	-81
Course Fees	-500	-38	463
Charges for Services	0	-372	-372
Search Fees	-3,000	-2,381	619
Royalties	-8,000	-5,978	2,022
Hire of Special Rooms	-25,000	-37,895	-12,895
Sundry Charges & Income	0	-16,189	-16,189
Donations	0	-39	-39
Access Charges (Filming)	0	-64	-64
Other Interest	-2,500	-1,264	1,236
Total External Income	-68,000	-145,652	-77,652
TOTAL NET EXPENDITURE	681,690	681,690	0